

# **Andover Greater Together Community Fund**

## **Introduction**

The Andover Community Fund has been established with a grant of \$100,000 from the Hartford Foundation for Public Giving. \$50,000 of this total will be immediately available for spending with the remainder in an endowment that will generate annual revenue in perpetuity.

The community fund will be overseen by an Advisory committee of town residents that must be inclusive, representative and reflective of all of the residents of the community. The Advisory committee will identify community needs and design a grantmaking process aimed to ensure that the community funds can have the greatest impact for the benefit of town residents. Hartford Foundation staff will provide guidance on topics such as participatory decision making, grantmaking and fund development, as needed.

In order to establish the initial Advisory committee, a Selection committee has been formed to conduct broad outreach to town residents informing them of the opportunity to be a part of this Advisory committee, and to accept and evaluate applications. The Selection committee members are Marcie Miner, chair; George Elliott, secretary; Michael Burke, Karen Hunter, Cathy Palazzi and Jessica Vance. Karen Hartenstein of the Hartford Foundation for Public Giving serves as liaison to the committee.

## **Responsibilities and Requirements**

Advisory Committee members will be expected to make at least a one-year commitment. The initial committee will determine time commitments, schedules and operating procedures, develop a process to receive and evaluate applications for funding, and make funding decisions.

Advisory committee members must be:

- Residents of Andover.
- Age 14 years or over (applicants under the age of 18 must provide proof of consent from a parent or guardian).
- Not elected officials.

## **How to Apply for Membership in the Advisory Committee**

Applications will be accepted online at <https://www.surveymonkey.com/r/andoveradvisoryfund>. Print-ready application forms will be emailed by request to [andoverctfund@gmail.com](mailto:andoverctfund@gmail.com). Paper applications may be obtained by mail request to PO Box 56, Andover, CT 06232. Paper applications should be returned to PO Box 56.

Applicants should expect to hear from the Selection committee to schedule a brief interview by phone. Applications must be submitted by June 15, 2020. If you have any questions, please contact [andoverctfund@gmail.com](mailto:andoverctfund@gmail.com) or Karen Hartenstein at 860-548-1888 x1008.

Thank you for applying!

## Andover Community Fund Advisory Committee Application

Name:

Address:

Phone:

Email:

preferred method for the committee to contact you:

How long have you been a resident of Andover?

Why are you interested in participating in the Advisory Committee?

### For applicants 18 years old or over (applicants under 18 see final page):

a) Tell us about yourself - we're especially interested in experience or skills that bear on the responsibilities of the Advisory committee.

b) Please list or describe current or prior involvement in community organizations, clubs, or town boards and commissions.

**Additional information:** answering any of the following questions is entirely optional, but your responses would help guide the Selection committee in choosing an Advisory committee that is diverse, inclusive and fully representative of the community.

Age:

- ☐ 14-20
- ☐ 21-40
- ☐ 41-64
- ☐ 65 or over

Marital / Relationship Status:

- ☐ Single
- ☐ Married
- ☐ Divorced
- ☐ Other (please specify)

Gender \_\_\_\_\_

Military Veteran:

- ☐ Yes
- ☐ No

Do you:

- ☐ Rent
- ☐ Own
- ☐ Other (please specify)

Education:

- ☐ High School Diploma /GED
- ☐ Post-secondary / Associate's Degree
- ☐ Bachelor's Degree
- ☐ Post Graduate Degree
- ☐ Other (please specify)

Employment Status:

- ☐ Employed full time (30+ hours per week)
- ☐ Part time (less than 30 hours)
- ☐ Unemployed
- ☐ Student
- ☐ Disabled
- ☐ Retired
- ☐ Other (please specify)

Is there any other personal information you wish to share that you feel might be relevant for the Selection committee? (for example; race/ethnicity, place of birth, sexual orientation, fluency in language(s) other than English, religious affiliation.)

By signing below, you attest to being eligible and able to participate in the Andover Community Fund Advisory Committee.

Signature:

Date:

**For applicants under the age of 18:**

- a) What school do you attend (please indicate if home-schooled)?
- b) Describe your current academic interests, extra-curricular interests, and activities.

**Permission:**

I hereby give permission for my child \_\_\_\_\_  
to be a member of the Andover Community Fund Advisory Committee and to participate in all meetings and activities of the same. I understand that the Community Fund may wish to make known the success of this venture, and I therefore authorize my child to appear in photographs or other publications for publicity purposes.

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_