# 2025 Application: Canton Greater Together Community Fund

Application period opens: **January 25, 2025** Submission deadline: **5 p.m., March 15, 2025** 

We recommend that you complete this application in a single session. However, Google Forms automatically saves your progress for 30 days when you are signed in to your Google account so that you can take a break if necessary.

You will not be able to submit your application unless all required questions are answered and required materials are attached. Required questions are marked with an asterisk.

Please note that the character limits noted below include spaces.

For technical assistance using this form, please see the Canton Public Library.

For the complete Request for Proposals, a list of all questions and required documents, and frequently asked questions, please see <u>www.hfpg.org/cantoncf</u>.

Questions about the content of this application may be submitted to Canton@HFPGCommunityFunds.org **no later than 5 p.m., Friday, March 7, 2025**.

\* Indicates required question

1. Email \*

CANTON Greater Together Community Fund at the Hartford Foundation

## Application Information

- 2. Legal name of organization/group \*
- 3. Name of the program/project for which you are requesting funds (50-character \* *limit*)
- Grant Amount Requested Enter the dollar amount in numerals only; do not use a \* dollar sign, comma or period. (Requests for not less than \$250 nor more than \$10,000 will be considered.)

#### **Applicant Information**

- 5. Mailing address of organization/group (street, town, state, zip code) \*
- 6. Website address \*

#### 7. Is your organization/group an IRS-designated 501(c)(3)? \*

Mark only one oval.

Yes

8. If your organization/group is not a 501(c)(3), indicate which 501(c)(3) organization you are using as your fiscal sponsor. If you are not using a fiscal sponsor, enter NA below.

\*

9. Federal tax ID number for your organization/group or your fiscal sponsor \*

#### Contact Person Information

- 10. Contact's name (first and last) \*
- 11. Contact's title with the organization/group \*
- 12. Contact's phone number \*
- 13. Contact's mobile phone number (if different)

Organization/Group Information

14.	Mission of	organization/group	(250-character limit) *
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Geographic area s	served by the orgar	nization/group (2	50-character limit) *

# **Proposal Information**

16. Describe in detail the program/project, including what is to be done, where, \* by whom and when. Explain how your organization/group is equipped to do this work. (5,000-character limit)



17. Describe the need for this program/project, and how that need was determined. (1,500-character limit)

Describe the specific location of the program/project. Please be specific and \* attach location photo(s), map(s) and/or site drawing(s) below, if applicable. (250-character limit)

19. If applicable, please attach a single PDF of location photo(s), map(s) and/or site drawing(s) here. You may combine several images into the PDF. (*Maximum file size 10MB*)

Files submitted:

20. Describe how the program/project would benefit Canton residents or the \* Canton community overall. Provide an estimate of the number of Canton individuals who would benefit from this program/project. If the program/project would benefit residents of other towns as well, indicate the percentage of beneficiaries who are Canton residents. (1,500-character limit)

21. Describe the expected outcomes or impact that this specific program/project would have on the Canton Community. Indicate how you would measure the program/project's success. (2,500-character limit) \*

22. Describe the impact on your ability to run the program/project if this grant \* request is not fully funded by the Canton Greater Together Community Fund. (1,500-character limit)

23. When would your organization need the funds for this program/project? (75- \* character limit)

24. Describe how you would publicize an award from the Canton Community \* Fund and its impacts on your program/project. (500-character limit)

# Required Attachments

25. **Program/Project budget, including expected expenditures, sources of funding, and whether each funding source has been committed**. *Spreadsheet only. Please use the budget template provided at <u>www.hfpg.org/cantoncf</u>. A sample budget also is available.* 

Files submitted:

26. **IRS determination letter for your organization or for your fiscal sponsor.** \* (*PDF only*)

Files submitted:

27. A budget-to-actuals report for your organization's (or your fiscal sponsor's) \* most recently completed fiscal year. (PDF or spreadsheet) Please see www.hfpg.org/cantoncf for a sample.

Files submitted:

28. If your grant request is for \$5,000 or more, audited financial statements for your organization's (or fiscal sponsor's) most recently completed fiscal year. If your organization or your fiscal sponsor does not have an audited financial statement, please explain why. (*PDF only*)

Files submitted:

### For 2024 Canton Community Fund grantees only

29. If you received a Canton Community Fund grant in 2024, attach your report on how those grant funds were expended, or will be expended by the close of the grant period. (*PDF* only)

Files submitted:

# Thank you

Thank you for completing this application. After clicking the "Submit" button below, you should receive an automated response confirming that your application was submitted successfully, including a copy of your responses. If you do not receive the response within 24 hours, email Canton@HFPGCommunityFunds.org.

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