Grant Application 2023

Eligibility
- Organizations must be classified as a 501c3 (509a3 charities and private foundations are not eligible)
- Organizations that are not classified as 501c3 may use a fiscal sponsor
- Towns may serve as fiscal sponsor
- Funding must benefit residents of Bolton
- Areas not typically eligible: sectarian or religious programs

Guidelines
- The maximum grant award is $5,000.
- A final report is required upon completion of the grant funded project/activity

Application Process

Please answer the following questions and submit a program budget on the attached project budget form. If using a fiscal sponsor, please provide their contact information in addition to your organization's contact information. **Please email completed applications in a Word Document or PDF to: BoltonCommunityFund21@gmail.com .**

1. **Organization Contact Information**

Organization or Community Group's Legal Name:	
Employer Identification Number:	
Address:	
Address 2:	
City, State, Zip Code:	
Contact Name & Title:	
Contact Phone Number:	
Contact Email:	
Website:	
Fiscal Sponsor, if applicable:	
Fiscal Sponsor EIN:	
Fiscal Sponsor Address:	
Address 2:	
City, State, Zip Code:	
Fiscal Sponsor Contact Name & Title:	
Fiscal Sponsor Contact Phone Number:	
Fiscal Sponsor Contact Email:	
Implementing Organization's Annual Budget:	

2. **Program Information**

Program Name:	
Dollar Amount Requested:	
Total Project/Program Budget **NOTE: should tie to the budget form attached**	
Geographic Area Served: *(neighborhoods or entire town)*	
Population Served: *(Ex: age, gender, ethnicity, number of participants)*	

3. Program Description:
Please briefly describe the program or activity. What do you plan to do?

4. Description of need:
Why is the project you describe necessary? Is there anyone else already doing this?

5. Expected benefit/impact:
Who will benefit from this program (# of people and population served)? How long will the benefit/impact be felt? (For a fixed length of time or will this create a permanent program/piece of infrastructure for the town?)

6. Description of why you, the applicant, are well suited to implement this project.
Do you have prior experience doing something similar? Do you have particular skills that are needed? Do you have relationships with partners in town that can help the project be successful?

7. Diversity/Equity/Inclusion
What efforts do you currently take to promote diversity, equity and inclusion within your organization, particularly for your Board of Directors and staff? Please, also note any under-represented groups you prioritize and how?

8. Assessment/Monitoring
How will your organization know if your program, project and or activity was successful? Please cite measurable outcomes as examples of success and what was learned for the future. (Participation rate, participant questionnaire, log of activities to track progress, etc.)

9. Bolton Greater Together Community Fund **Project Budget Template**
   • Be sure to include all line items required to carry out the project, even if they are not part of the request.
   • Please list all staff positions that are directly responsible for implementation of the project as line items, by title, and include level of engagement with the project

Project Line Item/Description	Project Costs		Funds request from Community Fund	Project Total
	Other Funding			
	Source of Funds	Amount		
PROJECT TOTALS:				

Please contact **BoltonCommunityFund21@gmail.com** *with any questions or for a status update on your application request.*