

Marlborough Greater Together Community Fund

Request for Proposals

The Marlborough Greater Together Community Fund is pleased to announce a competitive grant opportunity offering a total of up to **\$10,000** for one or more nonprofits proposing projects to benefit the residents of Marlborough. All interested applicants must complete the application here: hfpg.org/marlboroughcf. Applications are due no later than Friday, September 17.

I. Background:

In 2019, the Hartford Foundation for Public Giving established \$100,000 community funds for each of the 29 towns in the Foundation's region, which includes the town of Marlborough. The purpose of Marlborough's Community Fund is to support residents in taking ownership around the needs in their town and encouraging broad and inclusive civic engagement. In 2020, Marlborough's Community Fund Advisory Committee was selected. The list of current members is available at www.hfpg.org/marlboroughcf. This is the first call for proposals in Marlborough.

II. Eligibility

Any nonprofit registered as a 501(c)(3) organization that serves the residents of Marlborough is eligible to apply. Groups of town residents may prepare an application in partnership with a registered nonprofit that has agreed to serve as a fiscal agent for the proposed project. Nonprofits do not need to be based in Marlborough. The Town of Marlborough may also serve as a fiscal agent for applicants. If a group of town residents has an idea for a project and needs help identifying a fiscal agent, please email the Advisory Committee at communityfund.marlbrough@gmail.com.

Individuals and for-profit businesses are not eligible to apply. Civic organizations that do not have a 501(c)(3) IRS designation are not eligible to apply.

III. Proposal Requirements:

A grant from the Marlborough Community Fund must benefit residents of Marlborough. Project proposals must demonstrate the opportunity for all town residents to benefit without discrimination based on race, religion, or any other protected class. Projects do not necessarily need to benefit every town resident if the proposal can demonstrate why it addresses a need for a portion of the town's population and does not discriminate among residents who share that need.

Applicants will be asked to:

- **Describe why this project is needed.**
- **Describe the expected benefit, both who will benefit and for how long.**
- **Describe why the applicant is well suited to implement this project.**
- **Explain what the project will cost.** [A budget template is provided with the application.]

IV. Criteria for Consideration:

- The number of town residents to be impacted by the project
- The sustainability of the project (for how long will the project benefit/impact town residents?)
 - Likelihood of success. Does the nonprofit or the individuals involved have a good plan for how to implement the project? Do they have experience or knowledge that makes success likely?
- Does the cost seem reasonable for the expected impact or benefit? *Grant requests cannot be for less than \$500 nor exceed the maximum allowable grant amount \$10,000. However, organizations may and are encouraged to seek additional support from other sources either as monetary(cash), and/or in-kind such as equipment, labor, materials, services.*

V. Additional Information

Questions can be directed to communityfund.marlborough@gmail.com at any time.

Proposals should complete all required questions of the application: Each applying organization may only submit one proposal. The deadline for proposals is Friday, September 10.

VI. Key Dates

Release of Request for Applications: Friday, July 23

Applications Due: Friday, September 17