Thank you for serving on your town’s Selection Committee!

In order to assist you and your committee with the task of selecting your town’s first Community Funds Advisory Committee, the following resources and support are available through the Hartford Foundation:

• **Community Funds Liaison.** A Hartford Foundation staff member, part of the Community Funds Team, is your town’s Community Funds Liaison. Your Liaison can provide any assistance that your Selection Committee may need to perform its important function.

• **Meeting Attendance and Facilitation.** Your town’s Community Funds Liaison is available to attend Selection Committee meetings to provide information and assistance and, if desired, to facilitate Selection Committee meetings.

• **Group Training on Inclusion, Participatory Processes, Meeting Facilitation, and other topics as needed.** If your Selection Committee members would like additional information or training on topics that will help them perform their role, please let your Liaison know!

• **Tool Kits.** The Hartford Foundation is providing three tool kits with information and templates to assist town residents in utilizing their community funds. These tool kits include:
  1. **General Community Fund Tool Kit** – Establishing Your Town’s Community Fund
  2. **Selection Committee Tool Kit** – Selecting Your Town’s First Community Funds Advisory Committee
  3. **Advisory Committee Tool Kit** – Establishing and Running a Participatory Grantmaking Process

• **Contact Information for Interested People in Your Town.** Residents from each town in the Foundation’s 29-town region have expressed interest in participating in the Community Funds program. Your Liaison can provide the list of interested people from your town.

• **Community Funds Website and Town Landing Page.** The Hartford Foundation’s website includes information about the Community Funds program as well as a webpage for each town with town-specific information. These web resources are at: [https://www.hfpg.org/donors/give-fund/greatertogether-community-funds/](https://www.hfpg.org/donors/give-fund/greatertogether-community-funds/).

• **On-going Support, Guidance and Assistance.** Setting up a Community Funds Advisory Committee is just the beginning – and the Hartford Foundation will be here to provide support, guidance and assistance throughout the lifetime of your town’s Community Fund. Please contact your town’s Community Funds Liaison or any member of the Community Funds Team whenever you need help, or just have a question!

The Hartford Foundation’s telephone number is 860-548-1888, and you can reach the Community Funds Team by email at: communityfunds@hfpg.org.

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