



# Hartford Foundation

FOR PUBLIC GIVING

## Request for Proposals

Basic Human Needs Emergency Assistance Grants

*April 2022 (Revised July 2022)*

The Hartford Foundation for Public Giving is pleased to announce a competitive grant opportunity to support nonprofits as they increase access to emergency services and immediate assistance for the most basic of human needs for vulnerable residents in Greater Hartford. Items and services can include food, personal care items, emergency financial aid (e.g., rental assistance, utility assistance), one-time medical device or medical aid assistance, immediate or informal case management services, or other critical basic needs you see in the community you serve.

The Foundation welcomes requests of **\$1,000-\$15,000 for individual projects and up to \$20,000 for collaborative projects** for items and/or services to be provided during a one-year time-period. Grants will be awarded twice a year, once in July and once in November. Applicants are allowed to submit **one application each round** but may only **receive one grant a year**. The deadline for Round 1 was May 17th. The deadline for Round 2 is September 20th.

Round 2 is open **now** and the deadline is **September 20<sup>th</sup>**. The online application is available [here](#).

Have questions? Start with our [fact sheet](#).

### I. Background

The Hartford Foundation seeks to create lasting solutions that result in vibrant, resilient, and inclusive communities for all residents in Greater Hartford. To achieve this, the Foundation seeks to advance equitable economic and social mobility and dismantle structural racism. For more information about the Foundation's current strategic priorities, please visit our website (<https://www.hfpg.org/index.php/what-we-do/our-strategic-commitment>).

Hartford Foundation has supported emergency aid and basic needs supports in Hartford Foundation's service area throughout the Foundation's history. This year, those grants will be awarded through an open, competitive grant opportunity with two rounds of awards to broaden our outreach to the many organizations that provide for these needs. Ensuring that residents of Greater Hartford have access to the most basic of human needs and emergency services is aligned with the Foundation's Basic Human Needs desired outcomes to increase food security, decrease homelessness, and improve the physical and emotional wellbeing of residents.

### II. Proposal Requirements

The Foundation is seeking requests to directly provide emergency services and assistance that address the most basic of human needs of Greater Hartford residents. Examples of emergency services and assistance might include one or more of the following:

- Food or food assistance
- Emergency clothing needs (e.g., shoes, school uniforms, coats)
- Personal care items (e.g., deodorant, diapers, sanitary products)

- Emergency financial assistance (e.g., rent and/or mortgage assistance and utility expense assistance, childcare assistance, bus fare/tokens, gas money)
- Emergency medical aid or immediate expense assistance (e.g., dental, medical, mental health supports, and prescription expenses)
- Aftercare programs for victims of domestic violence
- Emergency and/or informal case management services

Applications received between April 5 and **May 17** were considered for July awards. Applications received between August 1 and **September 20** will be considered for November awards. Applicants are allowed to submit **one application each round** but may only **receive one grant a year**.

Most grants awarded will be between **\$1,000** and **\$15,000**. Awards between **\$15,000** and **\$20,000** are available for requests supporting more than one organization or for items and services being offered at more than one site. All items and emergency services must be provided to the most vulnerable residents in Hartford Foundation's service area ([where we serve](#)).

The online application is available [here](#).

### 1) Eligibility

- Applications must be submitted by a 501(c)(3) nonprofit. Community groups can use an organization with a 501(c)(3) designation as a fiscal sponsor. Nonprofits may serve as a fiscal sponsor for multiple projects.
- A nonprofit or community group can only submit **one application for one project or program each round** for consideration. **If you receive a grant in July, you are not eligible to receive a grant in November.**
- Preference will be given to organizations and groups **not** currently receiving multi-year support from the Foundation.
- Requests from the Foundation's entire service area will be considered. However, this RFP prioritizes serving vulnerable residents in Foundation towns where the percentage of households living under Asset-Limited, Income-Constrained and Employed (ALICE) or below the Federal Poverty Line is comparable to or higher than the State percentage ([see Rubric Addendum for detailed information](#)).
- Requests will be reviewed using the rubric available [here](#).

### 2) Reporting requirements

The Foundation is interested in learning how the items and services our nonprofit/community partners offer positively impact the lives of the most vulnerable members of the Greater Hartford community. All information reported should be related to the program to be supported through this application.

The types of information you might tell us in a report may include:

- Total number of people served by service type (if relevant)
- Total number of items distributed by type of item (if relevant)
- Observations about the positive benefits of the services/items provided for people that you serve
- Trends you are noticing in the needs and requests of the population seeking services from your organization

### **III. Additional Information**

If you need help pulling up the online application, please contact Grants Administration at [grantsadministration@hfgp.org](mailto:grantsadministration@hfgp.org). Contact Susan Hills, Senior Community Impact Associate, at either [shills@hfgp.org](mailto:shills@hfgp.org) or 860-548-1888 ext.1065 for general questions or if you need help answering application questions. Questions about if your project fits or is eligible can be directed to Cierra Stancil, Senior Community Impact Officer at [cstancil@hfgp.org](mailto:cstancil@hfgp.org).

### **IV. Key Dates**

*Release RFP:* April 5, 2022

*Deadline #1:* May 17, 2022

*Application Reopens:* August 1, 2022

*Deadline #2:* September 20, 2022