

# Hartford Foundation Grant Application Project Work Plan – AIDS Service Org. Example



## Project Work Plan

Agency <b>AIDS Service Agency</b>	<b>Funding Period:</b>
Program <b>Quality of Life Program</b>	From <b>11/1/2006</b> To <b>10/31/2009</b>

**Overall Project Goal** (expected improvement for specific individuals or the community):

To expand the agency’s services to improve the quality of life for clients with HIV and AIDS in Hartford and the contiguous suburbs.

The text within the table below can be modified using Word’s regular format commands. You may insert additional rows by using the tab key or the Insert command found under the Table menu.

<b>TARGET POPULATION OUTCOMES</b> What outcomes or changes will take place in your target population as a result of your activities?		<b>AS MEASURED BY</b> How will you measure these outcomes?	<b>ACTIVITIES</b> What activities will you undertake to achieve these outcomes? (Include what will be offered to whom by when, specifying target numbers.)	<b>TIMELINE</b> When will you carry out each activity and for how long?	<b>RESPONSIBLE PERSON(S)</b> Who is responsible?
Long-term	Intermediate (during grant term)				
Program clients will have:	At least 10% more clients will experience continuity of care in medical services.	Entry and semi-annual surveys of all clients asking about ER visits and whether they have a regular provider	Our agency will offer advocacy, referral and case management for medical care for 100 clients in Year One, 120 in Year Two and 140 in Year Three	Case management services begin as needed within 24 hours of intake.	Director of Client Services and Executive Director are ultimately responsible for the success of this project.
Prolonged life	At least 10% more clients will have fewer emergency needs (housing, food, clothing).	Entry and semi-annual surveys of all of clients asking about their housing, food and clothing	Placement in supportive housing with case management for at least 50 clients in Year One, 100 clients in Year Two, and 150 clients in Year Three	50 new slots scheduled to be available Jan-Feb 2007; 75 scheduled to be available fall 2007; at least 25	
Fewer hospitalizations					

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<p>Shorter periods of debilitating illness</p> <p>Less loneliness</p>	<p>Clients will have significantly better attitudes toward coping with HIV/AIDS.</p>	<p>Entry and semi-annual surveys of at least 100% of clients asking about days of hospitalization</p> <p>Number of hospitalizations among clients</p> <p>Entry and semi-annual surveys of at least 100% of clients asking about support systems, social activities, contact with others</p>	<p>Transportation to 75% of clients for medical visits in Year One, 85% in Year Two, and 100% in Year Three</p> <p>Five support groups in Year One, eight support groups in Year Two, and 12 support groups in Year Three</p> <p>Referral of at least 25% of clients for drug treatment each year.</p>	<p>expected to be available in summer of 2008.</p> <p>Van system/routes will be realigned with supportive housing placements over Years One and Two for higher volume and efficiency of transportation to medical appointments.</p> <p>Drug treatment referrals will begin upon intake with subsequent follow-ups as needed.</p>	<p>Case managers</p> <p>Volunteer drivers</p>
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